



TOWN OF UPTON MASSACHUSETTS

Joint Library-Council on Aging Feasibility Committee

Meeting Posting & Agenda

(Revision 1)

Details:

Committee: Joint Library-Council on Aging Feasibility Committee

Meeting Day, Date, Time: Tuesday, January 26, 2016, 7:00 P.M.

Location: Town Hall Ground Floor Conference Room

RECEIVED

By Kelly A McElreath at 8:31 am, Jan 22, 2016

Agenda:

1. Call meeting to order / review agenda
2. Invited guests: Upton Board of Selectmen
 1. Discuss process for moving project forward including town meeting dates, warrant articles, grant requirements/timing, site acquisition process/timing, etc. The Selectmen will also take questions from the committee.
3. Discussion and vote on which type of project to proceed with: stand-alone library that includes all of the services outlined in the library building program, a joint library-COA facility that includes all of the services outlined in the library and COA building programs, a "community center" project that does not include all of the services listed in the library and COA building programs and is roughly the same size as the stand-alone library with all the services in the library building program, and a shared library-COA facility project that provides all of the services listed in the library and COA building programs but by through greater sharing of spaces.
4. Site selection
 1. Discuss site assessment services and procurement process, including geotechnical survey, wetlands delineation, topographic survey, utilities survey
 2. Discuss site selection as needed
5. Review Tecton plans
6. Discuss community outreach plans and process
7. Project schedule
 1. Review project schedule as needed
8. Approve minutes of December 14, 2015 and January 11, 2016
9. Library Trustees update
10. Library Director update
11. Financial update
12. Audience participation
13. Future meeting date(s)
14. Other topics not reasonably anticipated by the Chairman 48 hours in advance
15. Adjournment

LIBRARY FEASIBILITY COMMITTEE

William Taylor, Chairman

Linda Arthur, Vice-Chairman

Fran Gustman, Secretary

Leah Hagen, Robert Fleming, Janice Nowicki,

Kelly, McElreath, Steven Rakitin, Alan Rosenfield, Esq.

UPTON LIBRARY TRUSTEES

John Robertson, Jr., Chair

ADJUNCT MEMBER

Matthew Bachtold, Library Director